

Community Fund Application Form

TRACQS Pty Ltd is a majority-owned Indigenous Community Development Program (CDP) provider that delivers quality pre and post-employment and training services to both Indigenous and non-Indigenous Australians across the Western Tablelands of Far North Queensland. In keeping with our contractual requirements to the Australian Government and the National Indigenous Australians Agency (NIAA), TRACQS is dedicated to identifying and/or creating sustainable employment for job seekers.

As a part of Leading The Way, we are committed to giving back to the community at large by funding local projects and initiatives. The TRACQS Community Fund offers financial assistance for projects or activities that provide meaningful and measurable improvements in mental or physical well-being, skills training and/or employment opportunities for organisations, businesses, and individuals across the many communities of the Western Tablelands region.

If you are seeking financial support from TRACQS, please complete this Community Fund application form and send it to:

**TRACQS
18 Thongon Street
Kuranda QLD 4881**

Or email the form to: info@tracqs.com.au

TRACQS...

**Proudly Supporting Community Development Projects
in the Western Tablelands of Far North Queensland**

Organisation Applicant Details - if Individual, go to page 3

Organisation Name	
ABN GST Registered? Yes / No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Registered Trading Name*	
Alternate Name*	
Street Address	
Postal Address	
Location(s)	
Website*	

* if applicable

Contact Person

Mr / Mrs / Ms / Other	
First Name	
Surname	
Position / Title	
Email Address	
Contact Number	

Individual Applicant Details - if Organisation, go to page 4

Mr / Mrs / Ms / Other	
First Name	
Surname	
Alternate Name*	
Street Address	
Postal Address*	
Email Address	
Contact Number	
Do you identify as Indigenous?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not wish to disclose

* if applicable

Who You Are

Please provide a brief description and history of your organisation, covering (but not limited to):

- **Number of years in business**
- **Number of locations (and where)**
- **Number of staff**
- **Core services or products offered**
- **Financial position - annual revenue**

Please provide a referee who supports your application

Name:

Relationship to your organisation or business:

Contact number:

Your Project / Activity

1. Describe the project / activity

2. Choose a category for your project / activity

- Business venture capital**
- Cultural, social and emotional wellbeing**
- Building or developing strong community**
- Real employment opportunities**
- Building individual capacity (training or skill development)**
- Other:**

3. Who is your target group? How will it benefit you or them? How many people will benefit?

4. When is the project / activity scheduled to commence? How long will it run for? Is it a seasonal or one-off event?

Your Project (continued)

5. Project / activity contact person? What experience / qualifications do they have?

6. Please provide any other information you think might help TRACQS to better understand and support your endeavour

7. What are the expected outcomes? How they will be measured and reported on?

How can TRACQS help?

<p>Please indicate the funding amount request</p>	
<p>Please provide a budget outline (attachments accepted)</p>	
<p>Are you receiving any other funding for this project / activity and, if so, how much and from whom?</p> <p>Alternatively, are you making any co-contribution and, if so, how much?</p>	

Acknowledgement

How will TRACQS be acknowledged for the support provided?

Has TRACQS supported you before? Yes / No

If yes, when was the last time you received support and what was it for?

Have you secured support from any other organisations for this project / activity? If so, who are they and what type of support have you received?

Applicant Declaration

I / We understand that:

- **TRACQS will undertake any necessary due diligence and hereby certify that all details provided in this application are true and correct;**
- **Submission of this signed application does not guarantee the receipt of any financial support in whole or in part;**
- **Only one application can be made per calendar year;**
- **If support is approved, a formal Agreement (which may include additional specific conditions) will be required to be signed by all parties, before any payment can be made;**
- **All information provided with this application will be treated as commercial in confidence by TRACQS;**
- **It is at the discretion of the Board of TRACQS whether to approve support for this application;**
- **Any contribution must be acknowledged in all written or media releases;**
- **TRACQS Pty Ltd is collecting your personal information solely for the purpose of processing your application.**

I certify that I am authorised by the organisation to prepare and submit this application and that to the best of my knowledge the information provided in this form is correct.

I agree to provide any additional information required to assess this application.

Signature:

Name:

Position:

Date: